



Diocese of Lafayette  
 Office of Archives / Research & Information  
 Genealogical Research Request Form: **Baptism or Death**

Please complete the form below.

- This form is for requesting genealogical records.
- Requests are accepted for records dated prior to 1926.
- Requests for current records should be directed to the church parish where the sacrament took place.
- The fee for genealogical research is \$25.00 for each record request (please limit to 4).
- **Please complete a separate form for each record/name being requested.**

Please note that the fee is not refundable in the event that no research results are obtained.  
 An official copy of the digitized record will be mailed to you. The Archives does not issue certificates.  
**Please allow approximately 12-16 weeks for request(s) to be answered.**

Type of Record Requested (Please check ONLY ONE box)\*:

Baptism

Death

**\* REQUIRED INFORMATION**

Without required information,  
 request will be returned.

**Information Required:**

Name of person being researched\*: \_\_\_\_\_

Father's name: \_\_\_\_\_

Mother's name (including maiden): \_\_\_\_\_

Date(s) of birth or burial (specify)\*: \_\_\_\_\_

Church parish and/or city associated with person being researched\*: \_\_\_\_\_

Name of priest conferring sacrament (if known): \_\_\_\_\_

Additional Information (family member names, sponsors, or location of other sacraments):

\_\_\_\_\_

\_\_\_\_\_

Notations from SWLA Records (if known): \_\_\_\_\_

\_\_\_\_\_

**REQUESTED BY:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Please mail requests to:

Diocese of Lafayette  
 Office of Archives  
 1408 Carmel Dr.  
 Lafayette, LA 70501

**For additional information please contact**

**the Office of Archives at**  
**[ssimon@diolaf.org](mailto:ssimon@diolaf.org) or 337-261-5667**

**Office Use Only:**

\_\_\_\_\_